

Texas Health Care Newsletter

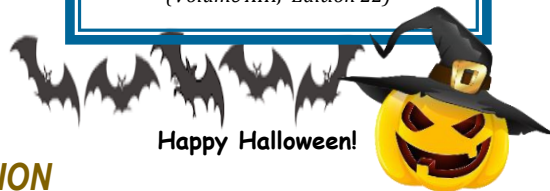


a Privia Medical Group North Texas

Texas Health Care was founded to allow doctors to be doctors.
Our priority is simple: provide quality care to our patients.

October 28, 2016

(Volume XIII, Edition 22)



Happy Halloween!

OPEN ENROLLMENT MEETING REGISTRATION

Have you registered for an open enrollment meeting?

Meetings were announced in the 10/14/2016 Employee Newsletter.

The meetings are extremely limited and fill up fast. **Have you registered?**

Registration is easy. Log into the company website at

www.txhealthcare.com

Navigate to the bottom section of the webpage "For Staff" and select "Open Enrollment".

Please select ONE LOCATION -do not select multiple dates or your reservation maybe deleted.

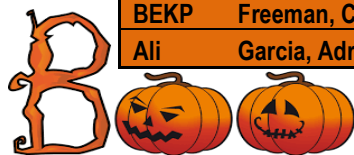
Upon choosing one of the meeting dates, you will be prompted for the Password **thc2016** (case sensitive). You will be sent a confirmation upon registration, so PLEASE select only one meeting date.



Other Collections Incentive Program - HAVE YOU COLLECTED FOR OCTOBER?

If you collect an outstanding patient balance for another THC Physician and complete the "Other Collections" form, you become eligible for a prize! The following employees collected for another THC Physician and competed for prizes in the month of September:

Office	Employee	Office	Employee	Office	Employee
BEKP	Baird, Leslie	PT Office	Gilman, Debbie	Pratt	Prettyman, Paula
B-440	Cantu, Jessica	B-435	Hernandez, Ana	G/W	Richburg, Theresa
P/M	Crawford Phillips, Sunny	B-430	Kennedy, Ashley	G/W	Solis, Imelda
B-440	Delgadillo, Myra	Todd	McKeehan, Donna	WCGH	Toledo, Marla
BEKP	Freeman, Carol "Baba"	Fewins	Motley, Margaret	Penn SX	Tubbs, Johnnie
Ali	Garcia, Adriana	CKC	Pena Hernandez, Cristina		



Collection Winners from September Drawing:

Cristina Pena Hernandez, Margaret Motley and Jessica Cantu



2017 Benefits forms due from ALL employees (Due Date 12/01/2016)

There are two forms (MANDATORY) needed for the 2017 plan year—even if you are not making changes.

1. 2017 Salary Reduction Agreement

This form designates how 2017 premiums will be deducted from payroll check
(IF FORM IS NOT SUBMITTED, YOU WILL BE REQUIRED TO PAY TAX ON PREMIUMS.)



2. Nicotine

This form designates nicotine use (or not) and determines if the subsidy will apply for the 2017 plan year. **(IF FORM IS NOT SUBMITTED, YOU WILL DEFAULT AND HAVE A SUBSIDY DEDUCTION IF YOU ARE ENROLLED IN MEDICAL PLAN THROUGH THC)**



DAYLIGHT SAVINGS TIME Before going to bed on Saturday, November 5th, remember to "fall back" by setting your clocks back one hour.

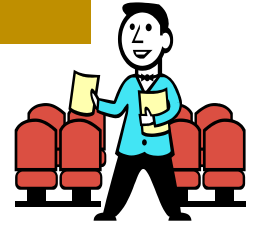
IT IS THE EMPLOYEE'S RESPONSIBILITY TO OBTAIN FORMS FOR OPEN ENROLLMENT

Open Enrollment is the only period of time that individuals can make changes to insurance benefits (other than lifestyle changes) and elect premiums to be deducted on a pre-tax basis for the 2017 Plan Year. *Plan descriptions and forms WILL BE AVAILABLE AT OPEN ENROLLMENT MEETINGS.*

DUE DATE FOR ALL FORMS AND CHANGES IS 12/01/2016

Electronic forms will be available in Public Folders/Employee Benefits/2017 Benefits (Open Enrollment).

Remember there are two forms needed for the 2017 plan year—even if you are not making changes.



NOVEMBER EMPLOYEE BIRTHDAYS

Employee Name	day	Employee Name	day	Employee Name	day	Employee Name	day
HAPPY BIRTHDAY!		Gabrielle Reyna	5	Lauren White	10	Maria Edmond	16
		Margaret Dearden	7	Susan Todd	11	Candelario Salazar Jr.	16
Mai Nguyen	2	Nancy Bobadilla	7	Angela Zurita	11	Lauren Marquardt	16
Maricruz Argueta	2	Hillarie Andrade	7	Brenda Valdez	12	Jennifer Schumacher	17
Angela Goldstein	3	KaTrina Bell	7	Petricia Johnson	12	Steven Smith	17
Julie Johnson	3	Lisa Pacheco	8	Ana Bueno	12	Nicole Lucas	18
Almetia Barnes	3	Krystal Wilson	8	Princess Cupples	12	Sofia Stewart	19
Anna Ramirez	4	Tara Avila	8	Deseray Delgado	12	Gabriel Alvera	19
Suk Kyong Wanser	4	Courtney Morris	8	Linda Ingram	13	Laurie Kent	19
Maryanne Anthony	4	Layla Valles	9	Leticia Falcon	13	Krishelle Watts	21
Deepika Broker	4	Donna Hutchinson	9	Leandra Hodge	14	Melyndia Allison	30
Dona Powell	5	Heidi Long	9	Abigail Mier	14	Princy Alexander	30
Allegra Winborn	5	Kim Miller	10	Nikeyco Grant	15		

IT TIPS:

“DRIVE BY” DOWNLOADS

Gone are the days when you had to click to “accept” a download or install a software update in order to become infected with a virus. Now, you just need to visit or “drive by” a web page, without stopping to click or accept any software, and the malicious software can download in the background to your device.

A “drive-by” download refers to the unintentional download of a virus or malicious software (malware) onto your computer or mobile device. This initial downloaded software is often very small (so you probably wouldn’t notice it), since its job is simply to contact another computer where it can pull down the rest of the code on to your smartphone, tablet, or computer.

These “drive by” downloads are well hidden and may be placed on otherwise innocent and normal-looking websites.

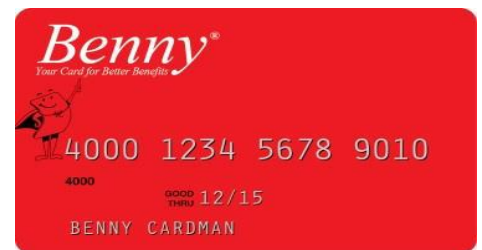
You might receive a link in an email, text message, or social media post that tells you to look at something interesting on a site. When you open the page, while you are enjoying the article or cartoon, the download is installing malicious software on your computer.

While THC has invested heavily in security products, services and policies to protect our systems, data, and intellectual property from hackers and malicious software, we cannot make our system completely immune to all covert attacks. We are reliant on all users to keep security in mind and exercise safe computing practices when connecting to the internet. We strongly recommend that all users be wary when visiting unknown websites or clicking on unfamiliar email links. *For more information Google “safe computing practices.”*



Are you participating in the Flexible Spending Account? It’s important to save your receipts!

The IRS requires the Benny card be used for eligible expenses only. Most of the time, Infinisource can verify the eligibility of the expense automatically. Yet, there are instances when you’ll receive a letter/email notification asking you to furnish an itemized receipt to verify the expense. When you receive such a request (substantiate), make sure you submit the receipts as soon as possible to avoid having your card suspended. Substantiation is fast and simple by using the Infinisource phone app “iFlex” available free in your Apple and Android App store. Just point and click your phone camera to send the receipt electronically.



Don’t forget--- Use or Lose. You should arrange to use funds prior to 12/31 or you will lose any remaining funds in the account.